

**DISCLOSURE BY NON-ELECTED PUBLIC EMPLOYEE
OF INCIDENTAL HOSPITALITY AT AN EVENT
SERVING A LEGITIMATE PUBLIC PURPOSE
AS REQUIRED BY 930 CMR 5.08(3)(b).**

	PUBLIC EMPLOYEE INFORMATION
Name of non-elected public employee:	Stephanie A. Helm
Title/ Position	Director, MassCyberCenter
Agency/ Department	Massachusetts Technology Collaborative
Agency address:	2 Center Plaza, Suite 200 Boston, MA 02108
Office phone:	(617) 371-3999 x286
Office e-mail:	helm@masstech.org
Write an X to confirm each statement.	I am filing this disclosure because: ☒ <u>x</u> My attendance at an event will serve a legitimate public purpose, i.e., it will promote the interests of the Commonwealth, a county or a municipality; and ☐ <u>x</u> A non-public entity (but not a lobbyist) has offered to pay or waive expenses worth \$50 or more related to the event.
	EVENT ATTENDED
Describe the event that you will attend.	National Association of State Chief Information Officers-National Governors Association Roundtable on Cybersecurity Workforce, Charleston, SC 7-8 DEC 2022.
Describe your participation in the event.	I will attend the NASCIO-NGA Roundtable on Cybersecurity Workforce free of charge, including airfare and hotel, as a specially invited participant. Massachusetts is a recognized leader in innovating cybersecurity workforce initiatives, and I will participate as a speaker.
Date, time and location of event.	7-8 December 2022; Emeline Hotel, Charleston, SC
Please explain how the activity will promote the interests of the Commonwealth, a county or a municipality.	This event is a gathering of invited experts to brainstorm and discuss initiatives to improve cybersecurity talent development. Hosted and funded by NASCIO and NGA, this two day event is a chance to partner with other state and local officials. I was selected as a speaker due to the work of the MassCyberCenter in establishing a highly regarded framework to promote cybersecurity diversity and expand the capacity of the talent pipeline. This is a great opportunity to raise the profile of Massachusetts with this key community.
	EXPENSES RELATED TO INCIDENTAL HOSPITALITY
Identify the person or organization that offered to reimburse, pay or waive	Steve Fugelsang, Program Director, Cybersecurity, NGA

expenses.	
Address of person or organization.	444 North Capitol St NW, Suite 267 Washington DC 20001
Provide information in as much detail as possible:	<i>Itemization and explanation of amounts offered:</i>
Transportation within the Commonwealth:	<i>Air, train, bus, and taxi fare and rental car hire, etc.</i> Airfare from Providence to Charleston: \$350. Hotel room (1 night): \$350 (estimated)
Meals:	<i>Breakfast, lunch, dinner, special events.</i> Meals are included for all attendees, estimate \$100.
Admission:	<i>Admission, tickets, etc.</i>
Other (please list):	<i>Refreshment, entertainment, materials, etc</i> Ground transportation, airport parking
Total:	Approximately \$1000.00
Employee signature:	<i>Stephanie A. Helm</i>
Date:	18 NOV 2022

SEE NEXT PAGE FOR DETERMINATION BY APPOINTING AUTHORITY

DETERMINATION BY APPOINTING AUTHORITY

	APPOINTING AUTHORITY INFORMATION
Name of Appointing Authority:	Carolyn A. Kirk
Title/ Position:	Executive Director
Agency/ Department	Massachusetts Technology Collaborative
Agency Address:	75 North Drive Westborough, MA 01581-3335
Office Phone:	617-371-3999
Office E-mail:	kirk@masstech.org
Employee who filed the disclosure:	
	DETERMINATION
To give approval, check off both statements.	Upon consideration of the facts disclosed by the employee above, I find that: ☒ The employee's attendance at the event will serve a legitimate public purpose i.e., it will promote the interests of the Commonwealth, a county or a municipality; AND ☒ Such public purpose outweighs any special non-work related benefit to the employee or the person paying or waiving expenses related to the event.
Reason that the employee's travel or attendance will serve a legitimate public purpose:	Massachusetts is a recognized leader in innovating cybersecurity workforce initiatives and Stephanie's participation is an important opportunity to raise the profile of Massachusetts with a key community, and to learn about other initiatives taking place across the country.
Appointing Authority signature:	
Date:	11/18/22

Attach additional pages if necessary.

The appointing authority should maintain the disclosure as a public record and give a copy of any signed determination to the employee.